

# The City Bridge Trust

## Bridging Divides: Application for a grant



### About your organisation

#### Organisation Details

Name of your organisation:

**Ball for Immigration Detainees (BID)**

If your organisation is part of a larger organisation, what is its name?

In which London Borough is your organisation based?

**Hackney**

Contact person:

**Ms Celia Clarke**

Position:

**Director**

Website:

**<http://www.biduk.org>**

Social Media Accounts:

**@BIDdetention**

What Quality Marks does your organisation currently hold?

**We are accredited by the Office of the Immigration Services Commissioner at Level 3**

#### Legal Status

Legal status of organisation: **Registered Charity**

Charity Number:

**1077187**

Company Number:

**03803669**

CIC Number:

Bencom Number:

When was your organisation established? **07/08/1999**

#### Aims of your organisation:

Our organisation exists to challenge immigration detention through the provision of legal advice and representation to help people get out of detention alongside research, policy advocacy and strategic litigation aimed at challenging existing detention policy and practice. While detention still exists we advocate for meaningful safeguards against arbitrary detention such as judicial oversight of the decision to detain. We are opposed to the separation of parents from their children for immigration purposes, as well as the detention of vulnerable people.

**Main activities of your organisation:**

Providing free legal advice, information and support to immigration detainees to help them exercise their right to liberty and access to justice

Preparing and presenting free applications for release on bail or temporary admission

Providing legal advice and self-help materials on deportation

Preparing deportation appeals

Carrying out research and using casework evidence to influence decision-makers, including civil servants, parliamentarians, the judiciary and regulatory bodies through policy advocacy

Raising awareness and documenting and publicising injustices through the media and with the general public

Carrying out strategic litigation in furtherance of our strategic objectives, using evidence from casework and research.

**Your Staff & Volunteers**

Full-time:	Part-time:	Trustee/Board members:	Active volunteers:
<b>4</b>	<b>6</b>	<b>7</b>	<b>27</b>
Do you have a Safeguarding policy? <b>Yes</b>			
<b>Are the following people in your organisation subject to DBS checks?</b>			
Paid Staff <b>Yes</b>	Volunteers <b>Yes</b>	Trustees / Management Committee Members <b>No</b>	

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Rented</b>	<b>2 years</b>

**Environmental Impact****What action have you taken in the past year to progress environmentally sustainability principles and practice?**

We have monitored and moved our energy bills. We recycle all our rubbish. Recycling forms part of our induction for volunteers and staff.

## Finance Details

### Organisation Finances

	<b>Year of most recent audited / examined accounts</b>	<b>Current financial year forecast</b>	<b>Next financial year budget</b>
End of financial year date	31/07/2017	31/07/2018	31/07/2019
Grants & donations:	£668,560	£560,765	£428,618
Earned income:	£1,810	£5,382	£0
Other income:	£0	£0	£0
<b>Total income:</b>	<b>£670,380</b>	<b>£566,147</b>	<b>£428,618</b>
Charitable activity costs:	£586,547	£0	£0
Cost of raising funds:	£60,663	£0	£0
Other costs:	£0	£0	£0
<b>Total expenditure:</b>	<b>£647,210</b>	<b>£529,640</b>	<b>£532,748</b>
Free unrestricted reserves held at year end:	£240,521	£277,028	£200,028
<b>What is your organisation's reserves policy?</b> We are building towards 6 months of unrestricted reserves.			
For your most recent financial year, what % of your income was from statutory sources? <b>0%</b>			

### Organisational changes

Describe any significant organisational changes to your structure, financial position or core activities since the date of your most recent accounts.

**None**

## Grant Request

Under which of City Bridge Trust's programmes are you applying?

**Advice and Support**

Which of the programme outcome(s) does your application aim to achieve?

**Advice & Support\More people access debt and legal services for support before they hit crisis point**

Please describe the purpose of your funding request in one sentence.

**We would like to request funding for our legal advice and representation on bail and deportation to people held in immigration detention in the UK.**

When will the funding be required? **01/11/2018**

Is this request to continue work that is currently funded or has been funded in the last year by:

City Bridge Trust?  
**No**

Another funder? (if so which)  
**Comic Relief (partly)**

How much funding are you requesting?

Year 1:	Year 2:	Year 3:	Year 4:	Year 5:
<b>£30,000</b>	<b>£30,000</b>	<b>£30,000</b>	<b>£30,000</b>	<b>£0</b>

**Total Requested: £120,000**

### **You and your grant request**

**What, specifically, are you applying for (your project)?**

We provide legal advice and representation to people held in immigration detention in the UK on how they can get released from detention, and on deportation matters, as many are also facing deportation from the UK. Three-quarters of our clients at any time (the number varies) reside in London either before or after detention. We run a telephone advice line open four mornings a week, we visit the two London-based detention centres once a month each, and we take on cases for representation. We also produce self-help materials and guide people through the process of representing themselves in court, given the lack of automatic legal representation for those who are detained.

**What are the changes you hope to achieve?**

Our self-help materials will be available to anyone who is detained or who is facing deportation to help them understand their rights and to help them should they have to represent themselves. Former clients attest to the empowering aspect of understanding their rights and being able to exercise them in a situation in which they feel, and are, particularly powerless. Those who are represented by us, will, we hope be granted bail by the courts and can resume their lives here safely and securely. Our organisation also focuses on challenging detention and deportation policy by producing reports and influencing politicians. We are hopeful that we will see an end to the practice of detaining people for immigration purposes and there will be a restoration of legal aid for family and private life cases. as well as the repeal of the harshest immigration legislation.

**How do you know there's a need for this work?**

We have been providing legal support to immigration detainees for 19 years. Detention has no time limit. Legal advice is not automatically provided. Individuals must make appointments and wait. The only entitlement is to 30 minutes' advice. In the last year we supported 5,840 people. There is more demand for support from us than we can meet. Our legal advice sessions in Harmondsworth and Colnbrook are usually over-subscribed and we often see 30-35 people in one session. If we are unable to assist in the sessions, our legal managers and volunteers are available on the phone outside the advice line hours. Statistics from the Tribunal Service show that many people applying for release from detention are unrepresented.

**How will the work be delivered - specifically, what will you do?**

All legal staff at BID are qualified to deliver advice on bail and deportation. This is effected through our advice line, our correspondence and our visits. All callers or those who write in are sent information packs and sign up for our self-help. If they meet our priorities for representation (based on vulnerability and long-term detention) their cases will be taken on. Our activities consist of: advice through telephone support and fax; legal (face-to-face) visits; representation. We also act as a pathway to other solicitors and regularly refer clients to other services or lawyers.

**Why are you the right organisation to do this work?**

We have a strong track record on working on detention. We are accredited by the OISC, who said at our last inspection (inspecting our deportation work, as it was a new work stream for us): "The case files reviewed showed a quality of representation and casework which was excellent to see and a dedication to the client which could not be faulted." and "The breadth of the work involving Immigration law, public law and client care for vulnerable clients is something you would find in very few fields of law." The work in this area emerged from our experience of providing legal advice and representation to people in detention and realising that, without legal aid for family and private life matters, many families would be permanently torn apart by deportation. Our aim is not just to fill a gap, however, but to have legal aid restored.

**How does your work complement and not duplicate other services within your area?**

We are the only organisation providing free legal advice and representation on detention. We are the only charity doing the same on deportation. Bail matters are technically still within scope for legal aid. However, because there is no legal aid for Immigration or deportation matters, many legal aid solicitors will not take on only the bail case. Some solicitors' firms may take on deportation appeals pro bono and there is still what's called "Exceptional Case Funding" that an individual can apply for to be granted legal aid. However, many firms will not do this work because of the risk that they will not be paid should the application be turned down. We do not take on cases if someone already has a solicitor. We always signpost client to the free legal advice sessions.

**How will this proposal meet the Programme Outcome(s) under which you are applying?**

The group that BID supports is one of the most disadvantaged and marginalised in the UK today. Anyone subject to immigration detention in the UK can be sent to detention on the instruction of an immigration officer. There is no judicial oversight of the decision to detain, no automatic bail hearing and no automatic legal representation. There is also no time limit on immigration detention. The recent Windrush scandal that came to light demonstrated very clearly how easily people can be taken to detention despite being lawfully in this country. Our work meets your outcomes to enable voice and representation, and to ensure that more people access legal services for support - unfortunately often this is after they hit crisis point, by virtue of them being in detention.

**How will you ensure that your project will hear and represent the views and needs of disadvantaged people and/or diverse communities?**

We ask our clients for feedback about the service we provide them. As we run legal advice sessions in detention centres and prisons about three times in a week, we ask people to complete feedback forms. In addition, we when represent clients in court, we also ask them for feedback. Our legal managers, because they visit centres regularly, and because we are regularly in touch with clients on the phone, are able to feed in the concerns of our clients in particularly about any detention policy and practice matters. We also carry out regular research into different aspects of detention policy and practice, and participate in strategic litigation - for example, in the Supreme Court as an intervener challenging the "out of country" appeal regime, which, as a result of our evidence, was ruled unlawful.

**How does your project engage and empower individuals and/or communities to come together on this issue? Will you be working with people who are particularly excluded?**

Our client group is by definition excluded. Over half of those detained are returned to their communities, their detention having served no purpose. We amplify the voices of our clients by, for example, tweeting about them, providing evidence to parliamentary committees (in the past year, the Home Affairs Committee (both written and oral) and the Human Rights Committee (oral), engaging in strategic litigation, and briefing journalists. In the last year, BID's work has appeared in the news on 129 occasions - more than twice a week on average. Should clients wish to, we enable them to speak to journalists once they have been freed from detention, but this is a delicate matter as many have ongoing cases and some do not wish to be reminded of their experiences.

**Is the focus of your project meeting an already identifiable need (acute or otherwise) or are there elements which are preventative and/or incorporate early action?**

Our project mainly meets an existing need. However, we do produce a range of self-help materials which are available on our website. These enable people who may be liable to detention to access information about their rights should they be detained. We also give talks to other community groups to raise awareness of detention and of detention powers and how to exercise rights once detained.

**Who might you need to work closely with in delivering this project - whether before, during or afterwards?**

We work closely with other lawyers. BID's remit is restricted to bail and detention matters, as well as deportation. This means that we try and signpost clients to other services should they need psychological or other support. We also signpost/refer clients to lawyers who may be able to represent them in immigration or asylum cases, and for public law (unlawful detention) challenges. The UK government pays out approximately £4million every year in unlawful detention compensation and BID refers about 70 cases for unlawful detention every year. We also meet regularly with other organisations supporting people in detention. They are aware of our self-help materials and also refer people to our services.

**Our aim as a funder is to help people move positively between any of the four stages of Surviving, Coping, Adapting and Thriving. For your project at which of these stages will most people begin their journey?**

Most people we provide advice to would be in the first stage of "Surviving". For most people who are detained, there is the abrupt shock of being detained, followed by horror that there are no safeguards and that any release from detention will depend on the resourcefulness of the individual. Some move to the "Coping" stage, and it is only on release that they are usually able to reach "adapting". The "thriving" stage is very often only reached once people are able to regularise their immigration status, which is not easy to do. Even then, they can all too easily be tipped back because of the impact of detention on their mental health. They can also be given limited leave to remain, which restricts their options.



**Will there be any elements of this project that will help you or your beneficiaries to reduce your environmental footprint?**

Not directly no.

**What are the main activities or outputs you want to deliver?**

Preparation of cases for court

Telephone advice line

Legal advice sessions in detention centres and prisons

**What 3 main differences or outcomes do you hope the activities you have described above will achieve?**

Individuals reunited with their families, increase their well-being and live safely through being released from detention

Detainees will be better informed about their rights and able to exercise their rights

Confidence and trust gained from personal contact with legal adviser; understanding and awareness raised of personal situation and wider understanding of immigration detention and bail.



## Funding required for the project

### What is the total cost of the proposed activity / project?

Expenditure heading	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Legal Manager salary	22,110	22,110	22,110	22,110	0	88,440
Travel	15,530	15,841	16,158	16,981	0	64,510
Translation & interpreting	1,200	1,224	1,248	1,273	0	4,945
Postage, printing & stationery	929	948	967	986	0	3,830
Computer costs	525	536	547	558	0	2,166
Telephone	768	783	799	815	0	3,165
Equipment (leases)	1,020	1,030	1,040	1,050	0	4,140
Management & admin	5,196	5,196	5,196	5,196	0	20,784
Premises costs	3,053	3,114	3,176	3,240	0	12,583
<b>TOTAL:</b>	<b>50,331</b>	<b>50,782</b>	<b>51,241</b>	<b>51,709</b>	<b>0</b>	<b>201,324</b>

### What Income has already been raised?

Source	Year 1	Year 2	Year 3	Year 4	Year 5	Total
	0	0	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Year 4	Year 5	Total
	0	0	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Legal manager salary	22,110	22,110	22,110	22,110	0	88,440
Travel	1,242	1,242	1,242	1,242	0	4,968
Translation & interpreting	960	960	960	1,242	0	3,840
Postage, printing & stationery	743	743	743	743	0	2,972
Computer costs	420	420	420	420	0	1,680
Telephone	576	576	576	576	0	2,304
Lease of equipment	510	510	510	510	0	2,040
Management & admin	2,165	2,165	2,165	2,165	0	8,660
Premises costs	1,274	1,274	1,274	1,274	0	5,096
<b>TOTAL:</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>120,000</b>



This project will specifically work with other groups or communities:

**We support anyone in detention**

How will you target the groups/communities you have identified? What is your expertise in providing services for these groups?

**We aim to facilitate access to our services by accessing translation services if we do not have the languages in house**

Are there any groups or communities you think your organisation will find hard to include through this project?

**No**

If yes, please specify which groups or communities? Where possible using the categories listed above.

If yes, what steps will you take to make your services accessible to and meet the needs of the groups/communities you have identified?

### **Declaration**

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Celia Clarke**

Role within                      **Director**  
Organisation:

## Who will benefit?

How many people will directly benefit from the grant per year?

**1,800**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**London-wide**

Does this project specifically target any groups or communities?

**We support anyone in detention**

This project will specifically work with the following age groups:

**16-24**

This project will specifically work with the following gender groups:

**Male**

This project will specifically work with the following ethnic groups:

**Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)**

If Other ethnic group, please give details:

**Any**

This project will specifically work with Deaf and disabled people:

**Yes**

This project will specifically work with LGBTQI groups:

**Yes**